



NOTICE TO PROCEED

20 MAR 2024

GESCHAFT EQUIPMENT CORPORATION

3rd Flr. 100-A Dr. Lazcano St.,
Laging Handa, Quezon City

Gentlemen/Mesdames:

We wish to inform you that the contract for the project under Direct Contracting for the **SUPPLY AND DELIVERY OF TONER CARTRIDGES - INTERNAL AUDIT SERVICE UNIT** under **REQUEST FOR QUOTATION NO. 100-24-01-119**, covered by **PURCHASE ORDER NO. 24-03-1112** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

We look forward to the completion of this project to our mutual satisfaction.

Very truly yours,

VICTOR MA REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: 
MAY ROSE N. GONZALES
Authorized Representative
**GESCHAFT EQUIPMENT
CORPORATION**

Date: 3-20-24

RFQ No. 100-24-01-119 | NFLY